



Seaside Housing Collaborative

Board of Directors Meeting

November 19, 2025 • 10:00am • Blackhorse Room
Oldemeyer Center, 986 Hilby Avenue, Seaside, CA

ADOPTED MINUTES

I. CALL TO ORDER

The meeting called to order at 10:00 AM.

II. ROLL CALL – We have a quorum

PRESENT: Chair Oglesby, Vice-Chair Thomas, Director Winick,
Director McDanel, Director Soto, Director Garnett

ABSENT: None

III. REVIEW OF AGENDA

No changes.

IV. PUBLIC COMMENT

No public comments were made.

V. CONSENT AGENDA

A. APPROVE DRAFT MINUTES FROM THE September 17th, 2025 MEETING

On motion by Vice-Chair Thomas and second by Director McDanel, and carried by the following vote, the Board of Directors moved to adopt the draft minutes from the September 17, 2025 board meeting. No public comments were made on the consent agenda.

RESULT: 5-0-1-0

AYES: Oglesby, Thomas, McDanel, Soto, Garnett

NOES: None

ABSTAIN: Winick

ABSENT: None

VI. BUSINESS ITEMS

B. FINANCE: QUOTE – NON-PROFIT INSURANCE (ANDY MYRICK)

City Staff is presenting an overview of Non-Profit Insurance options for the SHC and summarizing the quote received that is within the fiscal year 2025-2026 budget. Staff explained the types of business insurance that protects 501(C)(3) organizations. Explained unique risk and common types of coverage. These are considered essential for small non-profits like the SHC. Staff explained the typical cost for the level of coverage for the SHC. The quote received from the Non-Profits Insurance Alliance of California totals \$2,033.00, which fits within the current budget. The coverage has a short application window. The quote is valid until the end of the current month; therefore, action is important. Staff reviewed the quote and has confirmed that it includes the recommended types of coverage for an organization like the SHC. Staff's recommendation is to authorize Staff to obtain an insurance quote and move forward with acquiring coverage not to exceed \$3,000.00 annually. This will ensure that the SHC is protected going into the fiscal year 2025-2026.

Chair Oglesby opened for questions or public comment. No questions or public comments were received.

On motion by Director Winick and second by Director McDanel, and carried by the following vote, the Board of Directors moved to authorize City Staff to move forward with acquisition of the Non-Profit Insurance for the SHC.

RESULT: 6-0-0-0

AYES: Oglesby, Thomas, McDanel, Soto, Winick, Garnett

NOES: None

ABSTAIN: None

ABSENT: None

A. UPDATE ON RFP RESPONSES (ANDY MYRICK)

City Staff recalled the presentation regarding the RFP response period, which ended on October 3, 2025, and recapped that City Staff had received three (3) responses with four (4) proposals. Staff reviewed the RFP evaluation criteria to the SHC Board. City Staff advised the Board that unfortunately, none of the proposals received a score that in Staff's opinion really warrants moving forward with the proposal as it was presented. City Staff then walked through each of the proposals with the SHC Board and explained the pros and cons of each proposal. Staff's recommendation at a fundamental level would be to authorize Staff to enter into what would be considered a negotiations or work with the respondents to the RFP to attempt to identify a project that would basically meet our initial requirement and get a higher score, with the goal to identify a project that would have the least number of impacts on the neighborhood.

Chair Oglesby opened for questions from the Board. The Board Members shared comments and asked question for clarification. City Staff addressed the comments and answered the Boards questions.

Chair Oglesby opened for questions from the Public. Members of the public shared comments on the proposed projects. The Board acknowledged the public comments.

On motion by Director Winick and second by Director McDanel, and carried by the following vote, the Board of Directors moved to authorize City Staff to move forward with working with the three RFP applicants to address identified items and to move forward with designs for two (2) single family dwelling units.

RESULT: 6-0-0-0

AYES: Oglesby, Thomas, McDanel, Soto, Winick, Garnett

NOES: None

ABSTAIN: None

ABSENT: None

VII. STAFF REPORTS

A. City Staff reminded the SHC Board of the next scheduled meeting for December 17, 2025 to be held in the Blackhorse Room.

On the motion of Director Winick and second by Vice-Chair Thomas, and carried by the following vote, The Board of Directors moved to cancel the December 17, 2025 meeting and reconvene during the following meeting Scheduled for January 21, 2026

RESULT: 6-0-0-0

AYES: Oglesby, Thomas, McDanel, Soto, Winick, Garnett

NOES: None

ABSTAIN: None

ABSENT: None

VIII. BOARD MEMBER COMMENTS

Board provided comments and those were noted by City Staff.

IX. ADJOURNMENT

The meeting adjourned at 11:37am. Next meeting: January 21, 2026 at 10:00am.

