



# Seaside Housing Collaborative Board Meeting

March 30, 2023 at 3:00 PM

Council Chambers, 440 Harcourt Avenue, Seaside, CA 93955

## ADOPTED MINUTES

### I. CALL TO ORDER

The Chair called the meeting to order at 3:00 p.m.

### II. ROLL CALL – ESTABLISHMENT OF QUORUM

PRESENT: Garnett, Fontes, Oglesby, Thomas

ABSENT: Frye

### III. REVIEW OF AGENDA

No changes.

### IV. PUBLIC COMMENT

None.

### V. CONSENT AGENDA

Chair Oglesby read the Consent Agenda items. There were no comments from the public.

*On motion by Board Member Fontes and second by Vice-Chair Thomas and carried by the following vote, the Board of Directors moved to approve the consent agenda as presented.*

**RESULT: 4-0-0-1**

**AYES:** Garnett, Fontes, Oglesby, Thomas

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Frye

#### A. APPROVE MINUTES FROM FEBRUARY 23, 2023

***ACTION: APPROVED***

#### B. ACCEPT THE RESIGNATION OF RITA BURKS

***ACTION: APPROVED***

### VI. NEW BUSINESS ITEMS

#### A. REMOVE ANTHONY FRYE FROM THE BOARD OF DIRECTORS

City Liaison Alexia Rapoport presented the item to the board. There were no comments from the public.

*On motion by Vice-Chair Thomas and second by Board Member Garnett and carried by the following vote, the Board of Directors moved to remove Anthony Frye from the Board of Directors.*

*RESULT: 4-0-0-1*

*AYES: Garnett, Fontes, Oglesby, Thomas*

*NOES: None*

*ABSTAIN: None*

*ABSENT: Frye*

***ACTION: ANTHONY FRYE REMOVED FROM BOARD OF DIRECTORS***

**B. APPROVE APPOINTMENT OF MITCHEL WINICK TO BOARD OF DIRECTORS**

City Liaison Alexia Rapoport presented the item to the board. There were no comments from the public.

*On motion by Vice-Chair Thomas and second by Chair Oglesby and carried by the following vote, the Board of Directors moved to appoint Mitchel Winick to the Board of Directors.*

*RESULT: 4-0-0-0*

*AYES: Garnett, Fontes, Oglesby, Thomas*

*NOES: None*

*ABSTAIN: None*

*ABSENT: None*

***ACTION: MITCHEL WINICK APPOINTED TO THE BOARD OF DIRECTORS***

**C. APPROVE OATH OF OFFICE AND CODE OF CONDUCT**

Board Secretary Kanisha Davis presented the item to the board. There were no comments from the public.

*On motion by Board Member Winick and second by Board Member Garnett and carried by the following vote, the Board of Directors moved to adopt a resolution approving the Oath of Office and Code of Conduct.*

*RESULT: 5-0-0-0*

*AYES: Garnett, Fontes, Oglesby, Thomas, Winick*

*NOES: None*

*ABSTAIN: None*

*ABSENT: None*

***ACTION: ADOPTED RESOLUTION 23-01***

**D. REVIEW AND ADOPT SEASIDE HOUSING COLLABORATIVE BYLAWS**

Agency Counsel Sheri Damon presented the item to the board. There were no comments from the public.

*On motion by Board Member Winick and second by Vice-Chair Thomas and carried by the following vote, the Board of Directors moved to adopt a resolution adopting the Seaside Housing Collaborative bylaws.*

**RESULT:** 5-0-0-0

**AYES:** Garnett, Fontes, Oglesby, Thomas, Winick

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

***ACTION: ADOPTED RESOLUTION 23-02***

**E. ADOPT CONFLICT OF INTEREST POLICY**

Board Secretary Kanisha Davis presented the item to the board. There were no comments from the public.

*On motion by Vice-Chair Thomas and second by Board Member Fontes and carried by the following vote, the Board of Directors moved to adopt a resolution adopting the Conflict of Interest and Gift Policy.*

**RESULT:** 5-0-0-0

**AYES:** Garnett, Fontes, Oglesby, Thomas, Winick

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

***ACTION: ADOPTED RESOLUTION 23-03***

**F. ADOPT RECORDS RETENTION POLICY**

Board Secretary Kanisha Davis presented the item to the board. There were no comments from the public.

*On motion by Board Member Winick and second by Board Member Fontes and carried by the following vote, the Board of Directors moved to adopt a resolution adopting the Records Retention Policy.*

**RESULT:** 5-0-0-0

**AYES:** Garnett, Fontes, Oglesby, Thomas, Winick

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

***ACTION: ADOPTED RESOLUTION 23-04***

VII. PRESENTATIONS

A. HOUSING 101

City Liaison Alexia Rapoport and Consultant Manny Gonzalez provided the presentation to and answered questions from the board. There were no comments from the public.

VIII. STAFF REPORTS

A. DISCUSS OPTIONS FOR MONTHLY MEETING DATES, TIMES, AND LOCATIONS

City Liaison Alexia Rapoport presented the item. The Board discussed options for a regular monthly board meeting. The board chose the third Wednesday of every month at 10:00 a.m. at Oldemeyer.

B. FUTURE AGENDA ITEMS

City Liaison Alexia Rapoport advised the Board of future agenda presentation items.

IX. BOARD MEMBER COMMENTS

Comments received from Board Members.

X. ADJOURNMENT

With no further business, the meeting adjourned at 5:02 p.m.